

ACCESSIBILITY PLAN

Reviewed: September 2025
Next Review Date: September 2028
Custodian: Governing Body/Finance and Premises Committee

Signed by the Chair of Governors:	
The governing body reviews this policy every three years. The governors may, however, review the policy earlier than this, if the government introduces new regulations, or if the governing body receives recommendations on how the policy might be improved.	

Introduction

This Accessibility Plan has been drawn up in consultation with the Local Authority, pupils, parents, staff and governors of the school and covers the period from September 2025– September 2028.

We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.

The St Alfege with St Peter's CofE School Accessibility Plan has been created to ensure that over time, we are able to increase the accessibility of provision for all pupils, staff and visitors to the school. The Accessibility Plan will contain relevant actions to:

- Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
- Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning

and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.

- Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.

Attached are Action Plans, relating to these key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New Plans will be drawn up every three years.

We acknowledge that there is a need for ongoing awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- Equal Opportunities and Diversity
- Health & Safety (including off-site safety)
- Inclusion
- Special Needs
- Behaviour Policy
- School Improvement Plan
- Asset Management Plan
- School Brochure and Vision
- Teaching, Learning and Assessment

The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly by the Local Authority. The audit will need to be revisited prior to the end of each three-year plan period in order to inform the development of the new Plan for the following period.

The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".

The School Brochure will make reference to this Accessibility Plan.

The School's complaints procedure covers the Accessibility Plan.

Information about our Accessibility Plan will be published in the Governors' Annual Report to Parents (statutory).

Monitoring

The Plan will be monitored through the Curriculum and the Premises Committees of the Governors.

The school will work in partnership with the local education authority and Southwark Diocese in developing and implementing this plan and will adopt in principle the *'Accessibility strategy for education settings in the Royal Borough of Greenwich*

The Plan will be monitored by Ofsted as part of their inspection cycle.

Further guidance on the scheme is available on the DRC website: -
https://www.drc.org.uk/employers_and_service_provider/education.aspx

St Alfege with St Peter's School Accessibility Plan 2025-2028

Improving the Physical Access at St Alfege with St Peter's Primary School

St Alfege with St Peters CE School is a Grade 2 Listed Building and sited in a World heritage area and a conservation area. Parts of the school premises date back to 1865 and were not designed for disabled access, however the school is actively investigating ways of making the school more accessible for disabled users of the site.

An Accessibility Plan_Access Audit was carried out by David Baker in 22nd September 2025 and a number of recommendations made:

Access Report Ref.	Recommendation		Current Situation	
1	Improve accessibility of main school building's ground floor for visitors, parents & pupils		Where ramps are already installed, they do not comply with the current building regulations	
Requirement	Proposed Action	Proposed Timescale	Constraints	Mitigation
1b. Install permanent disable access ramps, to principal main school and nursery building entrances.	School surveyor to carry out a feasibility study when funds allow (est. £2,000 - £3,000) such that works can be done when funds allow or as part of other improvement works.	Feasibility study to be completed in current plan period.	Cost est. £20,000 - £30,000 for full access to main school and nursery. A ramp to the main entrance will reduce the size of the playground in this area. The ramp would likely be located to the left-hand side of the entrance door towards the main playground area. A ramp to the nursery would have a major impact on the children playground space and the cost of these works would be a considerable amount of money because of the falls in the playground.	Community room and school hall have ramps, which gives easy access for wheelchair user. Meetings with visitors and parents can be hosted in these locations. Portable ramp has been purchased to enable access to ground floor of main school building when required.

1e. Improve Reception facilities	The counter to be lowered to a maximum height of 800mm, when funds are available.	TBD	Significant cost anticipated in an area that has recently had significant investment.	The secure entrance system was designed so that visitors entering the school from the designated pedestrian entrance in Creek Road could be viewed from the Admin Office as they approach the main school entrance. In the case of a disabled visitor, they would be seen entering the school site and could be met by a member of the office staff in community room.
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Access Report Ref.	Recommendation		Current Situation	
2	Make upper floors accessible for pupils		No lift at St Alfege with St Peter's school.	
Requirement	Proposed Action	Proposed Timescale	Constraints	Mitigation
2a. Provision of a lift to access the upper floors	This needs to be considered in relation to St Alfege with St Peter's disability policy.	No action proposed in current plan period. Discussion to be held with SDBE <i>and</i> LEA if a child with step-free access needs must be accommodated.	The provision of a lift would be very expensive depending on the type of lift. Est. £75,000-£150,000 There is very limited space within the school to locate a lift. A new lift shaft on the exterior of the building or an internal lift shaft projecting through/above the roof would be unlikely to obtain Listed Building Consent The school's DDA Management Plan should be able to address first floor access issues if/when a disabled child attends the school.	The school's DDA Management Plan should be able to address first floor access issues if/when a disabled child attends the school. If necessary, year 5 & 6 classrooms can be reorganised such that they are taught on the ground floor whilst a child with step-free access needs is in those cohorts.
2b. Improve staircase accessibility	Colour–contrasted handrails to be installed to both	To be included in next redecoration	None	N/A

	sides of the staircase. When funds are available to be DDA compliant when funds are available Colour-contrasted nosing's to be fixed to the steps of stairs	Completed		
Access Report Ref.	Recommendation		Current Situation	
3	Ensure switches, alarms and buttons comply with DDA requirements		Most are not compliant.	
Requirement	Proposed Action	Proposed Timescale	Constraints	Mitigation
3a. Fire alarm, panic alarm and lock down alarm	To be made DDA compliant when funds are available.	Ongoing – improvements to be made when other works are carried out or as funds are available	New switches will need to be child-proof yet accessible	Personal Emergency Evacuation Plan (PPEP) to be carried out when needed for users of the site.
3b. Light switches, power outlets and door exit buttons	To be made DDA compliant when funds are available.	Ongoing – improvements to be made when other works are carried out or as funds are available	Potential conflict between DDA requirements and child protection requirements.	N/A

Completed physical access actions from previous reports

Access Report Ref.	Recommendation	Current Situation	
1	Improve accessibility of main school building's ground floor for visitors, parents & pupils	Where ramps are already installed, they do not comply with the current building regulations	
Item	Activity	Status	Completion Period
1d. Accessible car parking	Install electronically controlled access gates to car park on Horseferry Place. Also install a new wider gate with wheelchair access from car park to main playground.	Completed	2022
1d. Accessible car parking	One bay to be signed in accordance with Part M standards. Car park to be re-surfaced and levelled, removing old pavements and stone edging	Completed	2022
1a. Accessible access from playground to main school buildings	Mobile ramp has been purchased and stored in corridor next to school hall for easy access and for use	Completed	2024

1c. Disabled toilet access	There is a disabled toilet in the community room.	Completed	2019
1c. Accessible toilet	To provide one unisex accessible toilet in all blocks	Completed	2019
1d. Corridor, walkways, hall, group rooms, classrooms and non-teaching rooms	All areas to be kept clear as possible so user of the building have free space to move around the site without being obstructive	Completed	2019

Access Report Ref.	Recommendation	Current Situation	
3	Ensure switches, alarms and buttons comply with DDA requirements	Most are not compliant.	
3c. Web Accessibility	Wi-Fi network to be expanded to cover the whole school and community room, providing a greater access to the internet services for pupils, staff and visitors to the school.	Completed	2019

St Alfege with St Peter's School Accessibility Plan 2025-2028

Improving the Curriculum Access at St Alfege with St Peter's School

<u>Target</u>	<u>Strategy</u>	<u>Outcome</u>	<u>Timeframe</u>	<u>Achievement</u>
Training for teachers on adapting lessons to ensure all children can access quality first teaching	Undertake an audit of staff training requirements	All teachers are able to able to meet the requirements of children with specific learning and accessibility needs with regards to accessing the curriculum	Ongoing	Increase in access to the National Curriculum
	Review the specific needs for pupils with specific learning and accessibility needs.	Teachers ensure that The use of other external agencies has been made available.	Ongoing	
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	Ongoing	Increase in access to all school activities for all pupils
Classrooms are optimally organised to promote the participation and	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	On going	Increase in access to the National Curriculum

independence of all pupils				
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St Alfege with St Peter's School Accessibility Plan 2025-2028

Improving the Delivery of Written Information at St Alfege with St Peter's School

TARGET	STRATEGY	OUTCOME	TIMEFRAME	ACHIEVEMENT
Availability of written material in alternative formats	The school will make itself aware of the services available through the LEA for converting written information into alternative formats	The school will be able to provide written information in different formats when required for individual purposes	Complete	Delivery of information to disabled pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it	All school information available for all	Ongoing	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice from HVSS on alternative formats and use of IT software to produce customized materials.	All school information available for all	Complete	Delivery of school information to pupils & parents with visual difficulties improved.

Raise the awareness of adults working at and for the school on the importance of good communications systems.	Arrange training courses.	Awareness of target group raised	Annually	School is more effective in meeting the needs of pupils.